

Easy Grammar® Texts 1-12+

Grammar, Usage, and Conventions

The symbol ✓ indicates the concept is included at that level of Easy Grammar® or Easy Grammar Ultimate Series®.



	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
ADJECTIVES												
Adjective or Adverb Usage			✓ INL	✓ INL	✓	✓	✓	✓	✓	✓	✓	✓
Defined	✓	✓	✓ INL	✓	✓ INL	✓	✓	✓	✓	✓	✓	✓
Degrees	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Descriptive	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Identification	✓	✓	✓ INL	✓ INL	✓	✓	✓	✓	✓	✓	✓	✓
Limiting (Determining)	✓ **	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Phrases		✓ NT	✓	✓	✓	✓	✓	✓	✓	✓ INL	✓	✓
Predicate			✓ NT	✓	✓	✓	✓	✓	✓	✓	✓	✓
Proper			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

INL = Included but Not Listed NT = Note to Teacher ** = Articles

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
ADVERBS												
Adverb or Adjective Usage		✓ INL	✓ INL	✓ INL	✓ INL	✓ INL	✓ INL	✓	✓	✓	✓	✓
Adverb or Preposition Usage				✓ NT	✓	✓	✓					
Defined	✓	✓	✓	✓	✓	✓	✓	✓	✓ INL	✓	✓	✓
Degrees			✓	✓	✓	✓	✓	✓	✓	✓		
Double Negatives	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
How	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Identification	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Phrases/Clauses				✓ INL	✓ INL	✓ INL	✓	✓	✓	✓	✓	✓
To What Extent		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Transitional Word(s)[Yes, No; etc.]	✓ P	✓ P	✓ P	✓ P	✓ P	✓ P	✓ P	✓ P	✓ P	✓ P	✓ P	✓ P
When (Time)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Where (Place)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

P = Punctuation INL = Included but Not Listed Separately in Index or Scope & Sequence
NT = Note to Teacher

CLAUSES

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
CLAUSES												
Clause or Phrase?						✓	✓	✓	✓	✓	✓	✓ INL
Defined	✓ INL	✓ INL	✓ INL	✓ INL	✓ INL	✓ INL	✓	✓	✓	✓	✓	✓
Dependent					✓ INL	✓ INL	✓	✓	✓	✓	✓	✓
Dependent or Independent					✓ INL	✓ INL	✓ INL	✓ INL	✓	✓	✓	✓
Independent	✓ INL	✓ INL	✓ INL	✓ INL	✓ INL	✓ INL	✓ INL	✓ INL	✓	✓	✓	✓
Relative							✓ INL	✓	✓	✓	✓	
Restrictive/Nonrestrictive							✓ INL	✓		✓	✓	

INL = Included but Not Listed Separately in Index or Scope & Sequence

CONJUNCTIONS

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
CONJUNCTIONS												
Defined	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Coordinating	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Correlative					✓ NT		✓	✓	✓	✓	✓	✓
Subordinating (because, etc.)					✓ INL	✓ INL	✓ INL	✓	✓	✓	✓	✓

NT = Note to Teacher INL = Included but Not Listed Separately in Index or Scope & Sequence

ENVELOPES

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
ENVELOPES												
Envelopes			✓	✓	✓	✓						

FRAGMENTS/ SENTENCES/RUN-ONS

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
FRAGMENTS/ SENTENCES/RUN-ONS												
Fragments/Sentences/Run-Ons	✓ S	✓ S	✓ S	✓ S	✓ S	✓	✓	✓	✓	✓	✓	✓

S = Sentences

IMPORTANT WORDS

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
It's/Its		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
May/Can		✓	✓	✓				✓				
Regardless									✓		✓	
Seldom									✓	✓	✓	✓
Than/Then						✓	✓	✓	✓	✓	✓	✓
They're/Their/There	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
To/Too/Two	✓	✓	✓			✓						
Your/You're	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

INTERJECTIONS

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Interjections	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

LETTERS

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Business							✓					
Friendly		✓	✓	✓	✓	✓	✓					

NOUNS

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Abstract/Concrete			✓ _w	✓	✓	✓	✓	✓	✓	✓	✓	✓
Appositives			✓ _w	✓ _w	✓	✓	✓	✓	✓	✓	✓	
Common/Proper	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Defined	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Determiners (to ID Nouns)		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Direct Object		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Gerunds							✓	✓	✓	✓	✓	✓
Identification	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Indirect Object					✓	✓	✓	✓	✓	✓	✓	✓

Object of the Preposition

Phrase/Clause

Plural/Singular

Possessives

Compound with Individual Item(s)

Compound with Shared Item(s)

Plural

Singular

Predicate Nominative

Singular/Plural

Subject

Subject - Compound

Verbals

W = Writing

PHRASES

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Appositive			✓ _w	✓	✓ _p	✓	✓	✓	✓	✓	✓	✓
Defined					✓	✓	✓	✓	✓	✓	✓	✓
Gerund					✓	✓	✓	✓	✓	✓	✓	✓
Improper Placement						✓	✓	✓	✓	✓	✓	
Infinitive					✓	✓	✓	✓	✓	✓	✓	
Participial (Adj./Adv.)						✓	✓	✓	✓	✓	✓	
Phrase or Clause						✓	✓	✓	✓	✓	✓	✓
Prepositional	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Transitional (e.g., by the way)						✓	✓	✓	✓	✓	✓	✓

W = Writing P = Punctuation

PREPOSITIONS

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Defined	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Differentiating Prep. And Adv.					✓	✓						
Influencing Subject and Verb	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Object of the Preposition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Phrase	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

PRONOUNS

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Antecedent Agreement		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Defined	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Demonstrative			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Former-Latter								✓	✓	✓		
Indefinite		✓	✓	✓	✓	✓	✓					
Interrogative	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Personal	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nominative (Subject)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nominative (Predicate Pronoun)							✓	✓	✓	✓	✓	✓
Objective	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Direct Object	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Indirect Object			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Object of the Preposition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Possessives	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Reflexive				✓	✓ _P	✓	✓	✓	✓	✓	✓	✓
Relative					✓	✓	✓	✓	✓	✓	✓	✓
Subject - Imperative Sentence	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
We/Us + Noun					✓	✓	✓	✓	✓	✓	✓	✓

P = Punctuation

SENTENCE TYPES

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

SENTENCES

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Complex					✓	✓	✓	✓	✓	✓	✓	✓
Compound			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Compound-Complex										✓	✓	✓
Fragments/Sentences/Run-Ons	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Simple	✓ _S	✓ _S	✓ _S	✓ _S	✓	✓	✓	✓	✓	✓	✓	✓

S = Sentences

VERBS

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Action	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Action/Linking			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Agreement of Subject and Verb	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Auxiliary (Helping Verbs)		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Can/May	✓	✓	✓	✓	✓	✓	✓	✓				
Compound Verb		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Contractions	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Defined	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Identify Complete Subject & Verb		✓										
Identify Subject and Verb	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Infinitives		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Irregular	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Lie/Lay			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Sit/Set			✓	✓	✓	✓	✓	✓	✓			
Mood							✓	✓	✓	✓	✓	
Subjunctive						✓	✓	✓	✓	✓	✓	✓

VERBS (Cont'd)

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Tense												
Future	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Future Perfect							✓	✓	✓	✓	✓	✓
Future Progressive						✓	✓	✓	✓			
Past	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Past Perfect						✓	✓	✓	✓	✓	✓	✓
Past Progressive						✓	✓	✓	✓	✓	✓	✓
Present	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Present Perfect						✓	✓	✓	✓	✓	✓	✓
Present Progressive					✓	✓	✓	✓	✓	✓		
To Be/Linking	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Transitive/Intransitive						✓	✓	✓	✓	✓		
Voice (Active/Passive)							✓	✓	✓	✓	✓	✓

ANALOGIES

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
					✓	✓	✓	✓	✓	✓	✓	✓

CAPITALIZATION

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Abbreviation/Initial	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Abstract Concept											✓	
Assn./Org./Club/Team, etc.	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓
Award						✓	✓	✓	✓	✓	✓	✓
Beginning of a Sentence	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Brand				✓	✓	✓	✓	✓	✓	✓	✓	✓
Business	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Category/Rank/Grade, etc.						✓	✓	✓	✓	✓	✓	✓

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Closing of a Letter (First Word)		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Day/Month	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Direct Quotations	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Event	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Geographic Location	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Government				✓	✓	✓	✓	✓	✓	✓	✓	✓
Government Body, Agency, etc.					✓	✓	✓	✓	✓	✓	✓	✓
Greeting of a Letter		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Heavenly Body								✓	✓	✓	✓	✓
Historical Document, Law, Treaty, Amendment, etc.				✓	✓	✓	✓	✓	✓	✓	✓	✓
Historical Event				✓	✓	✓	✓	✓	✓	✓	✓	✓
Hyphenated Proper Noun & Proper Adjective							✓	✓	✓	✓	✓	✓
Institutions, e.g. Correctional Facility								✓	✓	✓	✓	✓
Language	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Names	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nationality, Race, Ethnic Group							✓	✓	✓	✓	✓	✓
Nickname/Epithet		✓					✓	✓	✓	✓	✓	✓
Outline		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Parenthetical Expression											✓	
Period of Time		✓		✓	✓	✓	✓	✓	✓	✓	✓	✓
Poetry (Lines)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Political Party and Member					✓	✓	✓	✓	✓	✓	✓	✓
Program/Project					✓	✓	✓	✓	✓	✓	✓	✓
Pronoun, /	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Proper Adjective		✓			✓	✓	✓	✓	✓	✓	✓	✓
Proper Noun	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

CAPITALIZATION (Cont'd)

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Region of Country and World			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Religious Reference			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Schools, Colleges, Learning Places	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Scientific Division								✓	✓	✓	✓	✓
Street/Road/Freeway/Interstate, etc.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Structures	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Subject with Number or Letter		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Title of Literary Works, etc.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Title with Names	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Title (Well-Known)								✓			✓	

Do Not Capitalize

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Animals	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Amino Acids/Minerals								✓			✓	✓
Career Choices			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Dances			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Directions				✓	✓	✓	✓	✓	✓	✓	✓	✓
Diseases/Illnesses			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Foods			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Games			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Multiple Proper Noun Exception										✓	✓	
Parentheses Within Some Sentences									✓	✓	✓	
Parts of a Name								✓	✓	✓	✓	✓
Plants		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Poetry (Indented Lines)		✓	✓	✓	✓	✓	✓	✓	✓	✓		
School Subjects Without # or Letter		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Seasons	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Some Abbreviations (i.e., e.g.)

Some Hyphenated Words

Species

Split Quotations

Terms, gods and goddesses

Within Some Parentheses

Word Emphasized After a Colon

Word Following a Semicolon

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Some Abbreviations (i.e., e.g.)									✓	✓	✓	✓
Some Hyphenated Words									✓	✓	✓	✓
Species									✓	✓	✓	✓
Split Quotations									✓	✓	✓	✓
Terms, gods and goddesses							✓	✓	✓	✓	✓	✓
Within Some Parentheses								✓	✓	✓	✓	✓
Word Emphasized After a Colon										✓		
Word Following a Semicolon					✓	✓	✓	✓	✓	✓		

PUNCTUATION

Apostrophe

Contractions

Plural #, Letter, Word(s)
Out of Context

Possessives

Compound with Individual Item(s)

Compound with Shared Item(s)

Plural

Singular

Asterisk

Brackets

Colon

Before an Emphasized Word

Between a Title and a Subtitle

Divisions

Greeting of a Business Letter

Introduction of a Long Quotation

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Contractions	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Plural #, Letter, Word(s) Out of Context							✓	✓	✓	✓	✓	✓
Possessives												
Compound with Individual Item(s)				✓	✓	✓	✓	✓	✓	✓	✓	✓
Compound with Shared Item(s)				✓	✓	✓	✓	✓	✓	✓	✓	✓
Plural	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Singular	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Asterisk								✓	✓	✓	✓	✓
Brackets								✓	✓	✓	✓	✓
Colon												
Before an Emphasized Word										✓	✓	✓
Between a Title and a Subtitle										✓	✓	✓
Divisions				✓	✓	✓	✓	✓	✓	✓	✓	✓
Greeting of a Business Letter			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Introduction of a Long Quotation								✓	✓	✓	✓	✓

PUNCTUATION (Cont'd)	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
List			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ratios								✓	✓	✓	✓	✓
Time	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Comma												
Address Components	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Appositives	✓	✓	✓	✓ w	✓	✓	✓	✓	✓	✓	✓	✓
Clarity Within a Sentence		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Closing of a Letter	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Complex Sentence				✓	✓	✓	✓	✓	✓	✓	✓	✓
Compound Sentence				✓	✓	✓	✓	✓	✓	✓	✓	✓
Contrasting Statements/Elements								✓	✓	✓	✓	✓
Dates	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
After Number for Day/Year	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Between Day and Date	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Placement After a Date in a Sentence				✓	✓	✓	✓	✓	✓	✓	✓	✓
Dependent Clause Within a Sentence						✓	✓	✓	✓	✓	✓	✓
Descriptive Adjectives in Sequence				✓	✓	✓	✓	✓	✓	✓	✓	✓
Direct Quotations												
Within Double		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Verb + Speaker/Speaker + Verb		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Emphasis/Re-Emphasis				✓	✓	✓	✓	✓	✓	✓	✓	✓
Equal or Identical Terms												
Greeting of a Friendly Letter	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Interrupter/Parenthetical Expressions			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Introductory Phrases												
Adjectival						✓	✓	✓	✓	✓	✓	✓

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Adverbial						✓	✓	✓	✓	✓	✓	✓
Participial						✓	✓	✓	✓	✓	✓	✓
Prepositional					✓	✓	✓	✓	✓	✓	✓	✓
Introductory Word/Phrases	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Inverted Name					✓	✓	✓	✓	✓	✓	✓	✓
Items in a Series	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nonrestrictive Clause					✓	✓	✓	✓	✓	✓	✓	✓
Noun of Direct Address	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Places												
Town (City)/State	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
City/Country	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Question Tag											✓	✓
Repetition of Words & Phrases										✓	✓	✓
Rhetorical Comma								✓			✓	✓
Title After a Name							✓	✓	✓	✓	✓	✓
Transposed Elements							✓		✓	✓	✓	✓
With Introductory Verbal						✓	✓	✓	✓	✓	✓	✓
Dash						✓	✓	✓	✓	✓	✓	✓
Ellipses							✓	✓	✓	✓	✓	✓
Exclamation Point (Mark)												
Interjections	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Sentences Reflecting Strong Emotion	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Hyphen												
Division of Word at End of Line			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Fractions				✓	✓	✓	✓	✓	✓	✓	✓	✓
Some Closely Related Words			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Some Prefixes + Bases				✓	✓	✓	✓	✓	✓	✓	✓	✓

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
PUNCTUATION (Cont'd)												
Spelling Out Words/Expanded Words											✓	✓
Trailing (Compound)										✓	✓	✓
Two-Digit Numbers		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Italics (See Underlining)												
Parallels (Obelisks)										✓	✓	✓
Parentheses					✓	✓	✓	✓	✓	✓	✓	✓
Period												
Abbrev./Initial	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Declarative Sentence	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Imperative Sentence	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Outline		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Question Mark	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Quotation Marks												
Double		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Single				✓	✓	✓	✓	✓	✓	✓	✓	✓
Split				✓	✓	✓	✓	✓	✓	✓	✓	✓
Titles												
Article				✓	✓	✓	✓	✓	✓	✓	✓	✓
Chapter		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Essay/Report		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Poem/Nursery Rhyme	✓	✓	✓									
Song		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Speech/Presentation				✓	✓	✓	✓	✓	✓	✓	✓	✓
Story	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Unusual Language/ Slang/Colloquialism								✓	✓	✓	✓	✓
Semicolon												
Compound Sentence				✓	✓	✓	✓	✓	✓	✓	✓	✓

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Used for Clarification								✓		✓	✓	✓
With Multiple Clauses											✓	✓
Slash (Virgule)								✓	✓	✓	✓	✓
Underlining/Italics												
Letters, Numbers, & Words Out of Context					✓	✓	✓	✓	✓	✓	✓	✓
Names of Ships/Planes/Trains				✓	✓	✓	✓	✓	✓	✓	✓	✓
Titles												
Book	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
CD/Album				✓	✓	✓	✓	✓	✓	✓	✓	✓
Long Story			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Magazine		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Movie/DVD		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Newspaper			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Play/Opera		✓			✓	✓	✓	✓	✓	✓	✓	✓
Television Show		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Work of Art					✓	✓	✓	✓	✓	✓	✓	✓

W = Writing

	EASY GRAMMAR							EG ULTIMATE				
	1	2	3	4	5	6	Plus	8	9	10	11	12+
Do Not Use a Comma												
After Color + Adjective		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Between Month and Year			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Between Postal Code and State		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Between Word Ending in ly + Adjective			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
With Two Items Joined by And	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Do Not Use a Colon

After a List Starting with a Preposition or a Verb

EASY GRAMMAR							EG ULTIMATE				
1	2	3	4	5	6	Plus	8	9	10	11	12+
											✓

Do Not Use a Period

Acronyms

Postal Codes

Some Abbreviations

With Abbreviation at End of Sentence

EASY GRAMMAR							EG ULTIMATE				
1	2	3	4	5	6	Plus	8	9	10	11	12+
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
			✓	✓	✓	✓	✓	✓	✓	✓	✓

WRITING SENTENCES UNIT

Appositives

Compound Sentences

Introductory Participial Phrase

Items in a Series

Sentences Using Semicolons

Subordinate Conjunctions

EASY GRAMMAR							EG ULTIMATE				
1	2	3	4	5	6	Plus	8	9	10	11	12+
	✓	✓	✓	✓							
			✓								
		✓	✓	✓							
	✓	✓									
		✓	✓								
				✓	✓						

SENTENCE COMBINING

EASY GRAMMAR							EG ULTIMATE				
1	2	3	4	5	6	Plus	8	9	10	11	12+
			✓	✓	✓	✓	✓	✓	✓	✓	✓



Concepts Included Only in Level 12+ of *Easy Grammar Ultimate Series*®

ADJECTIVES

- Adjective or Pronoun Usage
- Peripheral
- Roving
- Anaphoric Reference
- Phrases – Peripheral
- Interrogative
- Post Modifier

ADVERBS

- Adjunct (Predication)
- Spatial
- Adjunct (Sentence)
- Subjunct
- Disjunct
- Subordinating (Conjuncts)

CONJUNCTIONS

- Mixed
- Pure

IMPORTANT WORDS

- Different From/Different Than

NOUNS

- Animate/Inanimate
- Variable/Invariable
- Collective and/or Mass
- Zero
- Countable/Uncountable

PRONOUNS

- Distributive
- Reciprocal
- Nonsexist Language
- Person (1st, 2nd, 3rd)

PUNCTUATION ~ Do Not Use:

Comma After Please Within Sentence
and Before Please at End of Sentence

VERBS

- Catentative
- Modal [Surely]
- Mood (Subjunctive)
- Nonfinite
- Concord
- Mood (Declared)
- Formulaic
- Primary
- Finite
- Mood (Imperative)
- Mandative
- Sit/Set, Rise/Raise, Lie/Lay
- Lexical (Full)
- Mood (Indicative)
- Were-Subjunctive



Beyond Easy Grammar®

The last section of each Easy Grammar® 12+ lesson includes the four components of grammar:

orthography, **syntax**,
etymology, and **prosody**.

All concepts are presented in an easy manner, and only a discussion with students is recommended.



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